

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Higher Education Dept. – Rules for conduct of Andhra Pradesh Dual Degree Management Common Entrance Test for entry into 5 year Integrated Dual Degree Course in Management Rules, 2015 DDMCET / DDMCET-AC – Notification - Orders – Issued.

HIGHER EDUCATION (EC.A2) DEPARTMENT

G.O.MS.No. 32

Dated: 03-09-2015.

Read the following:-

1. All India Council of Technical Education (AICTE) Approval Process Handbook for the year 2013-14.
2. G.O.Rt.No.505, Higher Education (EC.A2) Department, Dt.08.07.2013.
3. G.O.Rt.No.268, Higher Education (EC.A2) Department, Dt.22.05.2014.

ORDER:

Consequent upon introduction of new Dual Degree / Integrated Programmes in management by the All India Council of Technical Education, New Delhi from the academic year 2013-14, Government have framed guidelines for starting the programmes including 5 year Dual Degree Course in Management vide references second and third read above leading to award of Bachelor of Business Administration (BBA) at the end of 3 years followed by master of Business Administration (MBA) course at the end of 5 years, for implementation for the academic years 2013-14 and 2014-15 only. It has become therefore imperative to issue rules for conduct of Common Entrance Test for admission into Dual Degree courses in Management.

The following notification shall be published in an Extra-Ordinary issue of the Andhra Pradesh Gazette:-

NOTIFICATION

In exercise of the powers conferred by section 3 and 15 of the Andhra Pradesh Educational Institutions (Regulation of Admissions and Prohibition of Capitation Fee) Act, 1983 (Andhra Pradesh Act No.5 of 1983), the Government of Andhra Pradesh hereby makes the following rules for conduct of Common Entrance Test for admission into Dual Degree Courses in Management i.e. Bachelor of Business Administration (BBA) and Master of Business Administration (MBA) courses.

1. Short title commencement and applicability:

1. These rules may be called “The Andhra Pradesh Common Entrance Test for admission into Dual Degree Courses in Management Rules, 2015.
2. They shall apply to Bachelor of Business Administration (BBA) at the end of (3) years followed by Master of Business Administration (MBA) course at the end of (5) years.
3. They shall come into force with immediate effect.

2. Definitions:

(1) In these rules, unless the context otherwise requires;

- (i) **“Act”** means The Andhra Pradesh Educational Institutions (Regulation of Admissions and Prohibition of Capitation Fee) Act, 1983. (Andhra Pradesh Act No.5 of 1983).
- (ii) **“Admission and Fee Regulatory Committee”**, herein after called as AFRC, means the Committee constituted by the Government for regulating the admissions and fixation of fees to be charged from candidates seeking admission into Private Un-aided Minority and Non-Minority Professional Institutions.
- (iii) **“Association of Colleges”** means the Association of Unaided Private colleges offering Dual Degree Courses in Management (BBA / MBA) formed for the purpose of conducting Common Entrance Test referred to in Sub rule (X) below and recognized by the Andhra Pradesh State Council of Higher Education consisting of representatives of Management of the Private Unaided Dual Degree Courses in Management for which the eligibility criteria is as mentioned in rule (3).

.. Contd..2..

- (iv) **“Chairperson”** means the Vice-Chancellor of the University in the State nominated by the Chairperson of the Andhra Pradesh State Council of Higher Education for each academic year for conducting and discharging the functions as specified relating to Dual Degree Course in Management Common Entrance Test (DDMCET) held by the State agency. He / she shall also be the Chairperson of the DDMCET Committee. He shall be the same authority as defined in rule (2) (1) (iii) of G.O.Ms.No.25, Higher Education (EC) Department, dated 19.03.2004.
 - (v) **“Competent Authority”** means the Chairman of the Andhra Pradesh State Council of Higher Education.
 - (vi) **“Committee of DDMCET”** means the Committee empowered to discharge the functions as specified in these rules relating to the conduct of Common Entrance Test for admission into Dual Degree Courses in Management (BBA / MBA). The committee shall be same as defined in rule (2) (1) (iv) of the Andhra Pradesh Integrated Common Entrance Test for admission into MBA & MCA professional courses Rules, 2004 issued vide G.O.Ms.No.25, Higher Education Department, dated 19.03.2004.
 - (vii) **“Committee of DDMCET-AC”** means the Committee empowered by the Association of Private Un-aided colleges to conduct Dual Degree Courses in Management Common Entrance Test for Association of Colleges (DDMCET-AC) for admission into Dual Degree Course in Management (BBA / MBA) and to prepare the merit lists of candidates as per the marks obtained in the above test. The committee shall be same as defined in rule (2) (1) (v) of the Andhra Pradesh Integrated Common Entrance Test for admission into MBA & MCA professional courses Rules, 2004 issued vide vide G.O.Ms.No.25, Higher Education Department, dated 19.03.2004.
 - (viii) **“Convener”** means a person, not below the rank of a Professor, appointed by the Competent Authority in consultation with the Chairperson for conducting the DDMCET and performing such other functions relating to the said test as entrusted to him by the Competent Authority. The Convener shall be same as defined in rule (2) (1) (vii) of the Andhra Pradesh Integrated Common Entrance Test for admission into MBA & MCA Professional Courses Rules, 2004 issued vide G.O.Ms.No.25, Higher Education Department, dated 19.03.2004.
 - (ix) **“Government”** means the State Government of Andhra Pradesh.
 - (x) **“Dual Degree Courses in Management Common Entrance Test”** (herein after called DDMCET) means examinations conducted for assigning ranks by merit to the candidates which will be the basis for admission into Dual Degree Courses in Management (BBA / MBA).
 - (xi) **“Dual Degree Course in Management Common Entrance Test of Association of Colleges”** herein after called (DDMCET-AC) means the Test conducted by Association of Private Un-Aided Colleges for assigning merit ranking to candidates which shall be the basis for admission of candidates in to the said colleges in the State offering Dual Degree Courses in Management (BBA / MBA).
 - (xii) **“Qualified Candidate”** means the candidate who has appeared for the DDMCET / DDMCET-AC and has been assigned rank in the common merit lists and has the eligibility as per the criteria laid down under Rule (3).
 - (xiii) **“Qualifying examination”** means the examination of the minimum qualification prescribed for appearance or passing with requisite percentage of which entitles one to seek admission into relevant courses as laid down under Rule (3).
 - (xiv) **“State Council”** means The Andhra Pradesh State Council of Higher Education constituted under the Andhra Pradesh State Council of Higher Education Act, 1988 (Andhra Pradesh Act 16 of 1988).
 - (xv) **“University”** means the University concerned in which the particular courses are offered.
- (2) Words and Expressions used but not defined in these rules shall have the same meaning assigned to them under the Andhra Pradesh Educational Institutions (Regulation of Admission and Prohibition of Capitation Fee) Act, 1983 (Andhra Pradesh Act 5 of 1983).

3. Eligibility Criteria for appearing in the DDMCET / DDMCET-AC

Candidates satisfying the following requirements shall be eligible to appear for DDMCET / DDMCET-AC.

- (1) The candidate should be of Indian Nationality.
- (2) The candidate should satisfy 'local' / 'non-local' status requirements as laid down in the A.P. Educational Institutions (Regulation of Admission) order, 1974, as subsequently amended.
- (3) The candidate should have passed or appeared for the final year of 10+2 or equivalent examination in Science / Commerce / Arts stream and obtained at least 45% (40% in case of reserved category) marks to seek admission into Dual Degree Course in Management (BBA / MBA).

4. Common Entrance Test (DDMCET):

- (i) The Dual Degree Management Common Entrance Test shall be conducted by the Convener and shall be held on such date and at centers as may be specified by the State Council in consultation with the Dual Degree Management Common Entrance Test Committee.
- (ii) The Convener of Dual Degree Management Common Entrance Test shall include the courses in the notification as in rule (4) (i) (b) of Andhra Pradesh State Integrated Common Entrance Test for admission into MBA & MCA professional courses Rules, 2004 vide G.O.Ms.No.25, Higher Education Department, dated 19.3.2004 in the prescribed form from the candidates satisfying eligibility criteria as laid down in Rule (3).
- (iii) The notification, among other things, shall indicate the Cost of application, Entrance Test Fee, the last date for receipt of the duly filled in applications and the date of conduct of Dual Degree Management Common Entrance Test.
- (iv) The Date of the entrance test as notified above shall not be revised without the prior permission of the Government.
- (v) The medium of Dual Degree Management Common Entrance Test shall be in English language.
- (vi) The subjects and syllabus of Dual Degree Management Common Entrance Test shall be as prescribed by the Dual Degree Management Common Entrance Test Committee.
- (vii) The minimum qualifying marks for ranking in the Dual Degree Management Common Entrance Test shall be 25% of the total marks provided. There shall be no minimum qualifying marks for the candidates belonging to the category of Schedule Castes and Scheduled Tribes for ranking".
- (viii) There shall be no re-totalling, re-evaluation or personal identification of response sheets (answer scripts) of the Entrance Test.
- (ix) Mere appearance at the Entrance Test does not automatically entitle a candidate to be considered for entry into Dual Degree Courses in Management (BBA / MBA) unless the candidate satisfies the requirement of eligibility and other criteria laid down in these rules, the rules of the University concerned and the rules for admission that shall be issued separately.
- (x) If any ambiguity or doubt arises in the interpretation or implementation of any of the rules, the decision of the Chairperson shall be final.

5. Preparation of the Merit List and assigning rank in DDMCET:

The Convener shall observe the following rules in preparing the merit list and assigning the rank.

- (i) The candidate who have secured qualifying marks in Dual Degree Management Common Entrance Test and candidates belonging to the category of Scheduled Castes and Scheduled Tribes, to whom qualifying marks have not been prescribed, shall be assigned the rank in the order of the merit on the basis of marks obtained in the Dual Degree Management Common Entrance Test.
- (ii) For the preparation of merit list, in case of more than one student scoring the same total marks at Dual Degree Management Common Entrance Test, the tie shall be resolved by bracketing the candidates together for the purpose of ranking and considering seniority in age at the time of admission.

- (iii) The following rank lists shall be prepared by the Convener.
- (a) Statewide common merit list: The list shall include the candidates, based on the marks obtained in the DDMCET irrespective of whether one belongs to any category of reservation quota.
 - (b) Region-wise Common Merit List: The list includes the candidates based on the marks obtained in the DDMCET belonging to the particular local area irrespective of whether one belongs to any category of reservation quota.
 - (c) Minority Community Merit Lists: This includes merit lists, containing the candidates belonging to the different Minority Communities arranged in the Merit ranking assigned in the DDMCET, both Statewide and Local Area-wise.
 - (d) Community-wise Merit Lists: There shall be separate community-wise merit lists for the Scheduled Castes, Scheduled Tribes and Back-ward classes communities, both as State-wide and Local Area-wise; and
 - (e) Merit list for other categories of reservations: There shall be separate lists for other categories of reservations as per the orders in force for physically handicapped, NCC, Games and Sports, Children of ex-servicemen and for women both State-wide and Local Area-wise.
- (iv) Every candidate who has been assigned rank in the merit list shall be issued Rank Card by the Convener. The Rank Card, among other things, shall include the marks obtained in the DDMCET and the rank assigned in the State-wide merit, Local Area-wise merit etc.

6. DDMCET Committee:

The Composition and functions of the DDMCET committee which shall deal with the matters connected with the Test and the functions of the Convener and Chairman of the DDMCET Committee shall be the same as in rule (6) of the Andhra Pradesh Integrated Common Entrance Test for admission into MBA & MCA professional courses, Rules, 2004 vide G.O.Ms.No0.25, Higher Education Dept., dated 19.03.2004.

7. Funds for the conduct of the DDMCET:

- (i) The amounts that are collected from the candidates towards application registration fee and examination fee shall be directly credited into the account of the Secretary, Andhra Pradesh State Council of Higher Education.
- (ii) The convener shall draw advances from the Andhra Pradesh State Council of Higher Education to incur necessary expenditure for items / services connected with the DDMCET and submits for audit to the Local Fund Audit and report thereof shall be submitted to the Andhra Pradesh State Council of Higher Education.

8. DDMCET-AC:

- (a) Association of Colleges – formation and its functions, Constitution of DDMCET-AC Committee, Functions of the Committee shall be the same as in rule (8) of the Andhra Pradesh Integrated Common Entrance Test for admission into MBA & MCA professional courses Rules, 2004 issued vide G.O.Ms.No.25, Higher Education Department, dated 19.03.2004.
- (b) Funds for the conduct of DDMCET-AC: The amounts that are collected from the candidates towards cost of application and examination fee shall be utilized to meet the expenditure for items / services connected with the DDMCET-AC. Accounts shall be subjected to audit and report thereof shall be submitted to the Competent Authority and the AFRC.

9. Removal of Doubts:

If any ambiguity or doubt arises on the interpretation or implementation of these rules, the decision of the Chairman of the Committee of DDMCET or DDMCET-AC shall be final.

..Contd..5..

10. Special direction from the Government:

- (i) IN the event of any malpractice or leakage of question paper or in any other circumstances leading to the stopping of DDMCET as scheduled, the Government may, for reasons to be recorded in writing, direct the conduct of a re-examination of the DDMCET. In such an event the Andhra Pradesh State Council of Higher Education or any other body so nominated by the Government shall cause the DDMCET re-examination to be conducted by appointing / nominating such functionaries or Committees, as considered necessary, without levying any extra fees from the candidates for this purpose.
- (ii) In respect of DDMCET-AC the AFRC may issue necessary directions to the DDMCET-AC Committee to conduct re-examination for the reasons to be recorded in writing without collecting any fee from the students for such re-examination.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**SUMITA DAWRA,
SECRETARY TO GOVERNMENT.**

To

The Commissioner of Printing, Stationery and Stores,
Purchase Dept., Hyderabad. (He is requested to

publish the gazettee and supply 50 copies to Govt. immediately).

The Secretary (FAC), A.P. State Council of Higher Education, Hyderabad.

The Commissioner of Technical Education, A.P., Hyderabad.

The Registrars of all the Universities in the State.

Copy to:

The OSD to Hon'ble Minister (HRD).

SF/SC.

// FORWARDED :: BY ORDER //

SECTION OFFICER.